



# Maritime Safety and Security Law Journal

## **AUTHOR GUIDELINES**

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If you have queries regarding the guidelines or the submission process, please contact the MarSafeLaw Journal Editorial Board for assistance: [info@marsafelawjournal.org](mailto:info@marsafelawjournal.org)

### 1. Length

**Articles:** 6,000 – 10,000 words (*including footnotes and references*)

**Comments on legal decisions, legislation or regulations:** 2,000 – 5,000 words (*including footnotes and references*)

- Comments should include a concise summary of the facts/background and a short discussion of the key points, but the substance of the comment should be a thoughtful analysis of the issue(s) at hand.

**Short submissions:** 1,000 – 3,000 words

- A short submission could be a book review, topical opinion piece, student standpoint, etc. If interested, please email [info@marsafelawjournal.org](mailto:info@marsafelawjournal.org) for guidance.

### 2. Reference style

**Please use footnotes not endnotes.** The MarSafeLaw Journal conforms to the Oxford University Standard for Citation of Legal Authorities (OSCOLA):

- [OSCOLA Full Guide \(2012, 4<sup>th</sup> Ed.\)](#)
- [OSCOLA Guide for Citing International Law Sources \(2006\)](#)
- [OSCOLA Quick Reference Guide](#)

### 3. Language and style

- Manuscripts must be written in English, using British English spelling (if in doubt, please consult [Oxford Dictionaries Online](#))
- Only proper names should be capitalised (e.g. state not State, unless formal); titles should not be capitalised
- Single quotation marks are preferred over double quotation marks
- Refer to dates in the order day month year (e.g. 1 January 2017)
- Spell out all acronyms and abbreviations at the first instance
- Explanatory text in footnotes should be kept to a minimum



## 4. Structure

The article or comment should be divided into sections, sub-sections and sub-subsections, formatted as follows:

### 1. Title of section

#### 1.1. Title of sub-section

##### 1.1.1. Title of sub-subsection

## 5. Submission of manuscript

- Please use Word format only (e.g. doc or docx, but **not** pdf)
- Text should be in Times New Roman font, 12 point for the main text, 10 point for the footnotes, 1.5-line spacing
- Please remove the author's name, affiliation, and any other type of identifying information from the manuscript because all submissions will be subject to a double-blind peer review (author and reviewer remain anonymous); read more about [how to remove hidden data and personal information from Word documents](#)
- Submission of a manuscript to the MarSafeLaw Journal implies that it is not under consideration for publication elsewhere and that it has not been previously published in the English language

## 6. Documents to be submitted

- Manuscript (anonymised)
- Abstract, which succinctly captures the content of the article or comment (up to 200 words, anonymised, no footnotes or references)
- 4 – 6 keywords characterising the article or comment (abstract and keywords are used for indexing purposes and to help ensure that readers find it online)
- Short biographical note, which includes the author's name, title(s) and current affiliation (up to 50 words)

## 7. Self-archival policy

- The MarSafeLaw Journal has a post-publication archival policy – that is, authors are only permitted to self-archive after the article, comment or submission has been published as an individual piece online or as part of an issue.